



**Facility**

**Name:** *HELP New Mexico - Sunland Child De* **License Number:** *148004*  
**Address:** *1000 McNutt Rd. Ste. H, Sunland Park, NM 88063*  
**Phone:** *5755289933* **Fax:**  **E-mail:** *vhill@helpnm.com*

**License Information**

**Type:** *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *04/22/2018* **Expiration Date:** *04/21/2019*

**Capacity**

**Over Age 2:** *20* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *20*  
**Square Footage:** *0*

**Census**

**Over 2:** *13* **Under 2:** *0*

**Classrooms**

**Number of Classrooms:** *1*

**Days and Hours of Operation**

<b>Monday</b> <i>8:00 AM - 5:00 PM</i>	<b>Tuesday</b> <i>8:00 AM - 5:00 PM</i>	<b>Wednesday</b> <i>8:00 AM - 5:00 PM</i>	<b>Thursday</b> <i>8:00 AM - 5:00 PM</i>	<b>Friday</b> <i>8:00 AM - 5:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *09/10/2018* **Time In:** *2:45 PM* **Time Out:** *3:48 PM* **Purpose:** *Semi-Annual*

**Licensure**

8.16.2.11 A Types of Licenses	<i>Compliance</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Compliance</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Compliance</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

**Administrative Requirements (*continued*)**

8.16.2.21 C Incident Reporting Requirements *Compliance*

**Administrative Requirements**

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Not Inspected*

8.16.2.22 C Policy and Procedures *Not Inspected*

8.16.2.22 D Family Handbook *Not Inspected*

8.16.2.22 E Children's Records *Not Inspected*

8.16.2.22 F Personnel Records *Not Inspected*

8.16.2.22 G Personnel Handbook *Not Inspected*

**Personnel & Staffing**

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Not Inspected*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

**Services & Care of Children**

8.16.2.24 A Guidance *Compliance*

8.16.2.24 B Naps or Rest Period *Compliance*

8.16.2.24 C Additional Requirements for Infants and Toddlers *N/A*

8.16.2.24 D Diapering and Toileting *N/A*

8.16.2.24 E Additional Requirements for Children with Special Needs *N/A*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Compliance*

8.16.2.24 H Social-Emotional Responsive Environment *Compliance*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas *Compliance*

8.16.2.24 K Swimming, Wadding and Water *N/A*

8.16.2.24 L Field Trips *N/A*

**Food Service**

8.16.2.25 B Meals and Snacks *Compliance*

**Food Service (continued)**

8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Compliance

**Health & Safety Requirements**

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Not Inspected
8.16.2.26 C Medication	N/A
8.16.2.27 A-D Illness Requirements for Centers	Compliance
8.16.2.28 A-H Transportation Requirements for Centers	N/A

**Buildings, Grounds & Safety**

8.16.2.29 A Housekeeping	Compliance
8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	N/A

**Additional Comments**

*Semi-Annual Inspection*

*Fire drill conducted, all children and staff accounted for within 4 minutes.*

*Center closes during summer vacation, the director was reminded to practice emergency evacuation drills 4 times a year.*

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Jose Morales*



Facility Representative: *Vanessa Hill*